SILAY INSTITUTE, INCORPORATED

NOTICE OF STOCK DIVIDENDS AVAILABILITY

To All Stockholders,

DATE: July 24, 2026

RE: Distribution of 400% Stock Dividends

Notice is hereby given to all stockholders of Silay Institute, Incorporated (the "Corporation") regarding the commencement of the distribution of the stock dividends of the Corporation, as approved by the Board of Directors on February 6, 2026, and ratified by the Stockholders during its annual meeting held on October 24, 2024.

The issuance follows the formal regulatory approval granted by the Securities and Exchange Commission ("SEC") on January 16, 2026, confirming the Corporation's Increase in Authorized Capital Stock and the corresponding Stock Dividend declaration.

Stockholders of record as of May 31, 2024 are entitled to receive 400% share(s) for every share(s) held.

The distribution of the new Stock Certificates representing the stock dividends will be available for release starting **August 10 until August 21, 2026**. Release schedules will strictly be on **Mondays, Wednesdays and Fridays between 1:00 P.M. and 4:00 P.M.**

You may claim your stock certificates through the following options:

1. **Personal Pick-up:**
   Stockholders may personally claim their Certificates at the P.E. Room (Room CB 103) located at Silay Institute, Main Building, Silay Institute, Rizal St., Barangay 3, Silay City, Negros Occidental. Please present one (1) valid government-issued ID.
2. **Proxy or Authorized Representative:**
   If a representative will personally claim the certificate on your behalf at the distribution venue, the authorized representative will be required to submit the following documents:
   a. **Notarized** Special Power of Attorney (SPA) executed by the Stockholder or **Notarized** Secretary's Certificate, in case of entities;
   b. A clear photocopy of the valid ID of the shareholder; and
   c. Two (2) valid IDs of the Authorized Representative, with photocopies to be submitted.

In the event that the stockholder of record is already deceased, please refer to the attached Annex A for the specific legal and tax requirements necessary to claim and transfer the stock certificates.

Please be advised that the **Documentary Stamp Tax (DST)** on the issuance of these shares has been fully settled by the Corporation in accordance with the National Internal Revenue Code.

If you are unable to claim your certificate during the dates specified or if you have any clarifications or concerns, please reach out directly through the following channels:

- *Office of the Corporate Secretary*
    1. Atty. Maria Graciela Suratos-Alpad
        - *Email:* graciela.alpad@amdatex.com
        - *Mobile no.*: 0917-6545736
- *In Person*: Look for or contact
    1. Ms. Christine Semillano
        - Email: christineevanjoy.semillano@silayinstitute.edu.ph.
        - Mobile no.: 0907-3569655
    2. Dr. Mae Ferraro
        - Email: mbferraro2002@yahoo.com
        - Mobile no.: 09227023796

Thank you very much.

Sincerely yours,

MONICA ISABELLE I. VILLANUEVA
Corporate Secretary